

Valor Library Donations Policy

Valor Christian Library welcomes donations of library materials to help enrich and improve school library resources. We accept donations of materials in formats, subject areas, and languages relevant to the curriculum and audience.

Goals for accepting donations:

- To support the current and evolving curriculum
- To support the basic research and reading needs of faculty and students
- To create unique special collections

Process for accepting donations:

- All offers of donations to the library are referred to a librarian or to the Head of School.
- The library applies the same criteria for evaluating donation items as it applies to purchased material. All donations will be evaluated in light of the needs of the existing collection, the relevance of content, and the physical condition.
- The Library cannot place a cash value on donation books for tax purposes, but can provide a letter acknowledging the receipt of the donation when requested.

Use and disposition of donations:

- All donations added will be cataloged and listed in the Library's online public catalog.
- All donations may be utilized, sold, or disposed of in the best interests of the library.
- The library does not accept responsibility for notifying donors of withdrawal or replacement of donations.